



Substitute Educator

Position Summary: Substitute Educators deliver public programs at the Children's Museum & Theatre focusing on science, arts, and culture to children ages 0-10 and their caregivers. Substitute Educators will also fulfil basic customer service duties including (but not limited to) answering visitor questions, engaging in spontaneous play with families and maintaining clean exhibit spaces.

Reports to: Director of Theatre and Education

Terms: Part-time hourly wage

Responsibilities:

- Learn multiple educational public programs and deliver to Museum & Theatre visitor families
- Provide basic customer service with a positive attitude
- Work in an unsupervised setting with kids and their families
- Interact in a mature, friendly and positive way with children, families and Museum & Theatre staff

Qualifications:

- Comfort speaking and engaging with large groups of people of various ages
- Experience working with young children
- Passion for teaching and learning
- Customer service skills
- Flexibility and ability to fill in weekends, school vacations and summer break

To Apply:

Submit cover letter, resume, and Children's Museum & Theatre of Maine employment application (found on www.kitetails.org) to Reba Short, Director of Theatre & Education, 142 Free Street, Portland, ME, 04101 (or via email at hire@kitetails.org)