



**Position Available: Summer Education Intern**

**Department: Education & Theatre**

**Position Description:** The Education Intern will work alongside education staff to present fun, multi-disciplinary, and experience-based summer camps for children ages 4-12. The Intern will actively participate in planning and delivering educational programs and will have access to unique educational resources in a supportive work environment. During each camp the Intern will have the opportunity to develop and implement one lesson/activity based on the camp theme. In addition to summer camp, the Intern will experience daily informal educational programming and have the opportunity to learn and implement multi-disciplinary and dynamic education programs for Museum & Theatre visitors.

**Reports to:** Community Engagement Coordinator

**Responsibilities:**

- Providing integral support for camp activities
- Designing and implementing camp lesson/activity during each camp week
- Supervision of and interacting with camp participants
- Facilitating activities (games, art projects, drama, etc.)
- Assisting with set up and prep work as needed
- Learning and leading multi-disciplinary educational programming
- Facilitating a positive play environment for children and caretakers
- Assisting education staff with daily operational tasks

**Qualifications:**

- Loves spending time and interacting with children
- At least 1 year of formal or informal teaching experience with children (ages 2-10)
- Excellent communication skills with children and adults
- Ability to seek and accept supervision and guidance
- Maturity and patience

**Benefits:**

- Gains meaningful educational experience working with children from 0-10 and their caretakers
- Experience working directly with a variety of educators with different teaching styles and areas of expertise
- Opportunities to create educational materials
- Learns how to implement lesson plans
- Opportunities to develop public speaking and customer service skills
- Become a part of the Children's Museum & Theatre of Maine community



**Commitment:**

- Completion of 175 hours (min: 15 hours/week max: 25 hours/week)
- Most hours will be completed Monday-Friday, but some weekend hours will be expected
- ***Please note: this is an unpaid position.***

**Application Instructions:**

Please submit your application online, by mail, email, or in person, to:

Brittany Liscord, Community Engagement Coordinator & Educator  
Children's Museum & Theatre of Maine  
142 Free Street  
PO Box 4041  
Portland, Maine 04101

You may drop off your application materials at the Museum & Theatre any day from 10am to 5pm, or email materials to [brittanyl@kitetails.org](mailto:brittanyl@kitetails.org).

The Children's Museum & Theatre of Maine is an Equal Opportunity Employer providing equal opportunity at all times without regard to race, color, religion, sex, gender identity or expression, sexual orientation, age, national origin, disability, genetic information, veteran status or any other basis protected by applicable federal, state or local law.